

**Universiti Malaysia Pahang**

**Matric ID:**

**Internal Evaluation**

Date: --/10/2017

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**Sub:** Project Communication & Negotiation

**Full Marks:** 50

**Test:** Mid Term

**Time:** 50 Minutes

Lecture **Group-I** Answer **ALL** questions.

Each question carries equal marks. Analyse your answer.

**3 x 10 = 30**

**Section-A**

1. What are the indicators of successful project? Explain.

Ans:

2. What are the responsibilities of team members to be attended in a meeting? Explain.

Ans:

3. Do you feel Project Leader's role is vital for project success? If yes, explain.

Ans:

4. How to solve communication problems in a project? Explain.

Ans:

5. Mention the contents of the template for communication planning of a project.

Ans:

6. How verbal communication is important in communication? Explain.

Ans:

7. What are the causes of conflict in project? Explain.

Ans:

8. What are activities in the final phase of a project? Explain.

Ans:

9. What are the indicators of effective communication? Explain.

Ans:

10. Explain any two problems in project communication.

Ans:

## **Section-B**

### **Questions on Action Plan:**

**2 x 10 = 20**

Think that you were in the situation and what would be your action, mention in two lines.

#### **11. Situation:**

The project leader fails to control the activities in the project. He does not understand the problems of employees in the project. How can the project leader be developed?

#### **Action:**

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#### **12. Situation:**

In an automobile project, it is observed that the company taking the project is always having losses due to natural calamity. The big project taken by the company has big problem to repay loan to bank. You are the Project Leader and promised the company to have more profits.

**Action:** what would be your action plan?

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**13. Situation**

Food processing industry is attracting to young entrepreneurs in Malaysia. One of your friends is interested to invest to start this industry. As a Consultant for this industry, he has hired you for six months paying you salary.

**Action:** What would be your activities? List any **Five** activities on Priority basis.

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**14. Situation:**

The team members in a development project have less commitment and have more problems among themselves. They have more misunderstanding in communication. The target for developing one village in six months could not be achieved.

**Action:** What would be your immediate action being a leader of the health project?

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**15. Situation:**

You are the Communication Manager of a **Social Development Project**.

**Action:**

List any four objectives for your project.

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**16. Situation:**

The present road safety project is in its execution phase.

What are the activities, the project has to take in this phase?

**Action:**

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**17. Situation:**

You are the leader of a project titled, "Education for All through technology". You require employees of ten employees for your project team.

**Action:**

What would be the action plan for making your project team?

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**18. Situation:**

A Communication workshop has to be organized for the employees of a construction project.

**Action:**

Which aspects would you like to cover in the training workshop?

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**19. Situation:**

You are the Project Leader of Port Development in Kuantan. This is going to be a new and very attractive project for business. There is a conflict among the employees due to which some employees left the project.

**Action:**

What should you do to improve the situation of the project?

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**20. Situation:**

The employees of a project are from different countries. They have different culture and academic background. The project is in its initial phase. The employees have to be provided induction training.

**Action:**

In which aspects you would wish to provide training for the project employees?

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**WISH YOU GOOD LUCK**

**Signature of Student**