

Contract and Procurement Management Lecture # 6

Close Procurements

by

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Chapter Description

- **Aims**
 - This chapter has discussed the close procurement input process along-with its tools and outputs.
- **Expected Outcomes**
 - Why and when contract closure is necessary
 - Tasks that compromise contract closure
 - Contract termination
 - Inputs required
 - Tools and techniques that applied in the process
 - Outputs
- **Other related Information**
 - Study Guide: Project Management Body of Knowledge (PMBOK)
- **References**
 - Ashworth, Allan. Contractual procedures in the construction industry. Pearson Prentice Hall 2006.
 - Broome, Jon. Procurement routes for partnering: a practical guide. Thomas Telfor, 2002.
 - Bockrath, Joseph T. Contracts and the legal environment for engineers and architects. McGraw-Hill Science, 2000.

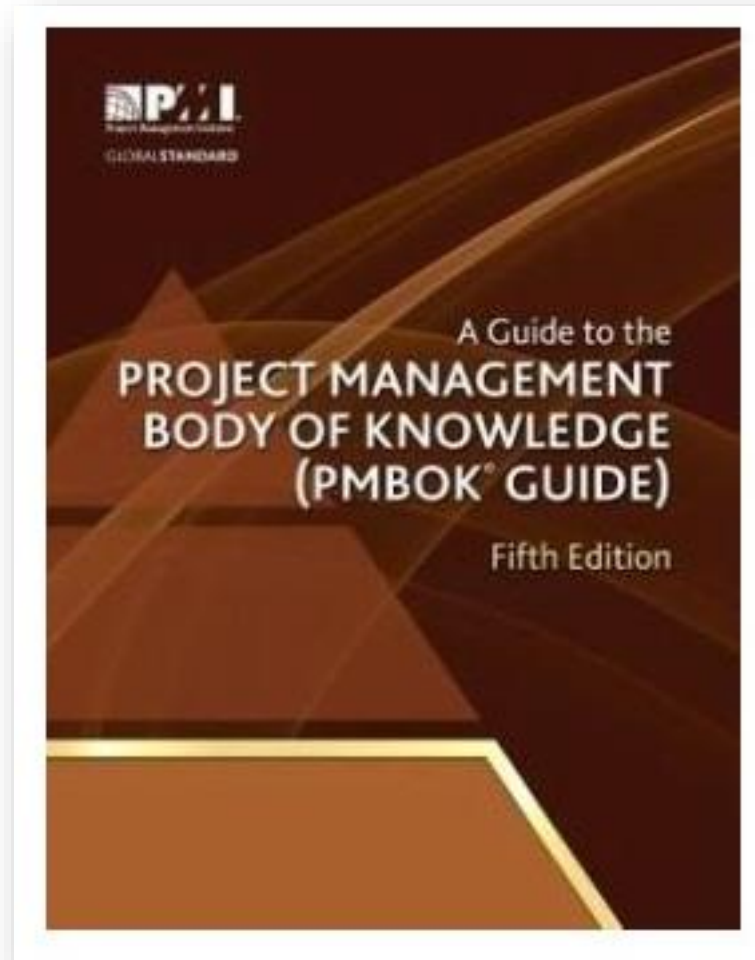


Content #1

- Close procurement
- Control procurement Inputs
- Control procurement tools and techniques
- Control procurement outputs



CLOSE PROCUREMENT

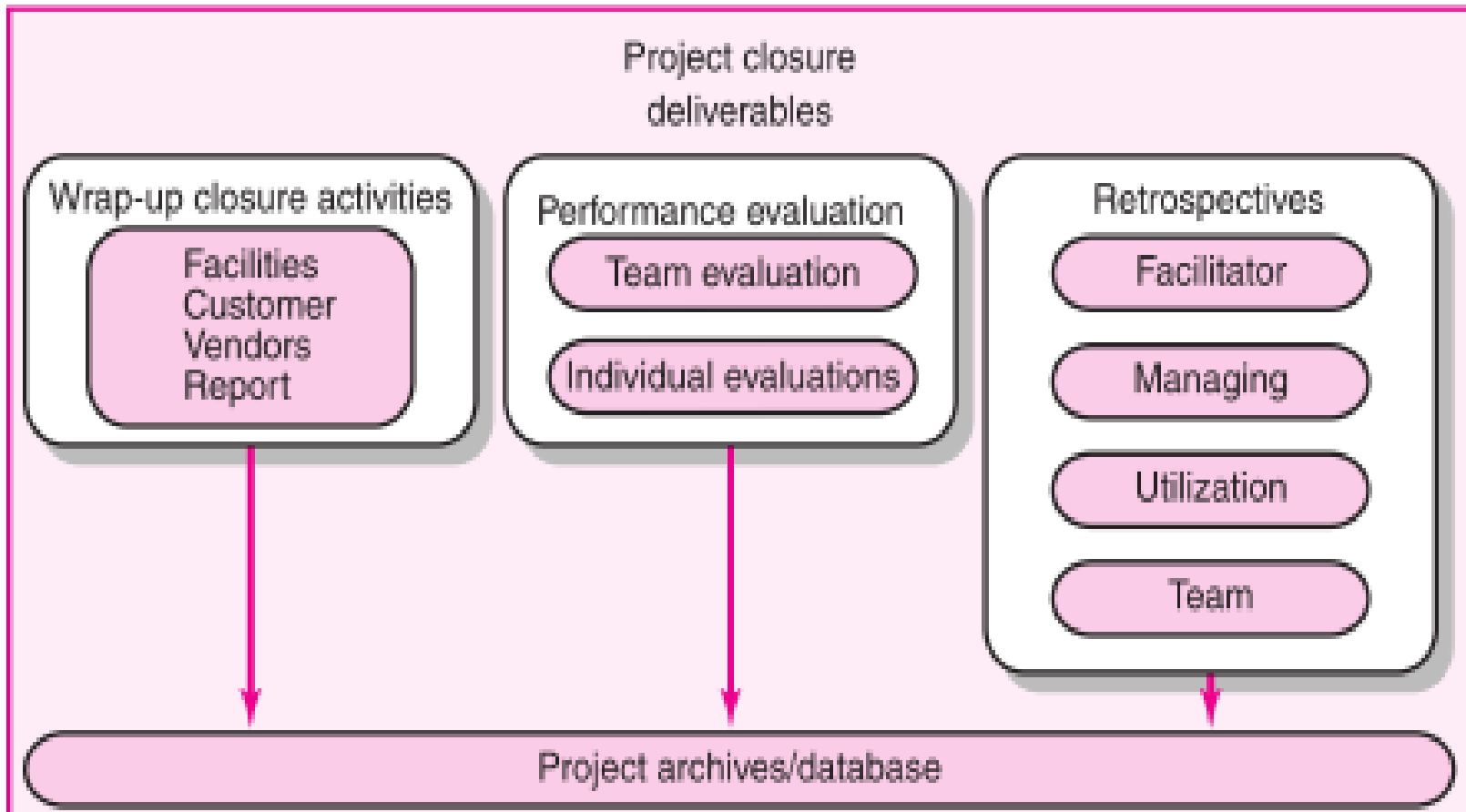


Ref: PMI PMBOK

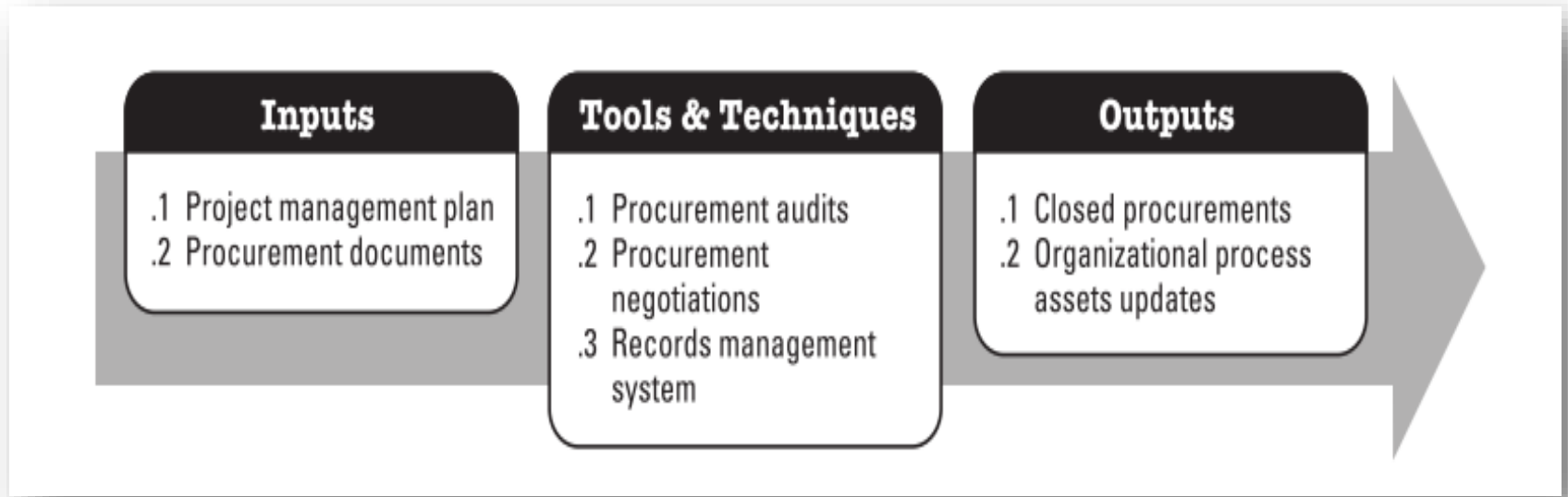
CLOSE PROCUREMENT

The Close Procurements process also involves administrative activities such as finalizing open claims, updating records to reflect final results, and archiving such information for future use. Close Procurements addresses each contract applicable to the project or a project phase. In multiphase projects, the term of a contract may only be applicable to a given phase of the project. In these cases, the Close Procurements process closes the procurement(s) applicable to that phase of the project. Unresolved claims may be subject to litigation after closure. The contract terms and conditions can prescribe specific procedures for agreement closure.

CLOSE PROCUREMENT PROCESS FLOW



CLOSE PROCUREMENTS: INPUTS, TOOLS & TECHNIQUES, AND OUTPUTS



CLOSE PROCUREMENTS – INPUTS

Inputs

- .1 Project management plan
- .2 Procurement documents

CLOSE PROCUREMENTS – TOOLS AND TECHNIQUES

Tools & Techniques

- .1 Procurement audits
- .2 Procurement negotiations
- .3 Records management system

CLOSE PROCUREMENTS – OUTPUTS

Outputs

- .1 Closed procurements
- .2 Organizational process assets updates

Conclusion of The Chapter

- **Conclusion #1**
 - Comprised of administrative process to settle issues pertaining scope, cost and quality.
- **Conclusion #2**
 - A formal closing phase of the contract.



Author Information

Other relevant information (if any)

#author may apply your own creativity and innovation where it is appropriate