

PUBLIC SPEAKING

20 MARKS

INSTRUCTIONS

1. Students will choose one topic for this task. They are given only 3 minutes to present.
2. This task will start from week 3 onwards.
3. Four to five students will present for each class.
4. Lecturers should inform students during week 1.

MARKING RUBRIC

DESCRIPTORS	LEVEL OF ACHIEVEMENT					
	0	1	2	3	4	5
Appropriate organization of information in oral communication (Coherence and Cohesion)	There is no organization in the communication. No coherence and cohesion of ideas.	Organization of the communication, and coherence and cohesion are poor.	Organization of the communication, and coherence and cohesion are fair.	Organization of the communication, and coherence and cohesion moderate.	Organization of the communication, and coherence and cohesion good.	Organization of the communication, and coherence and cohesion excellent.
Eye contact: Appropriate and effective eye contact with audience	No eye contact at all.	Little eye contact is made. Techniques used to engage with the audience are minimal, or mainly ineffective. Mainly read from notes or slides.	Some eye contact is made. Fair techniques used to engage with the audience. Frequently refer to notes.	Some eye contact is made. Moderate techniques used to engage with the audience. Sometimes refer to notes.	Good eye contact is made. Techniques used to engage with the audience are good. Occasionally refer to notes.	Excellent eye contact is made. Techniques used to engage audience are maximum and effective. No reading at all.
Voice projection: Loud and clear, speak with enthusiasm	Voice is inaudible and inarticulate.	Voice is slightly inaudible, and articulation is poor. Delivery is not expressive and	Voice is audible, but articulation is poor. Delivery is not expressive and sometimes	Project moderate articulation, speaks clearly and at a moderate pace.	Project good articulation, speaks clearly and at a good pace. Delivery is fluent and expressive.	Project excellent articulation, speaks clearly and at an excellent pace.

		mainly interrupted by a lot of pauses.	interrupted by pauses.	Delivery is moderately fluent and expressive.		Delivery is fluent and expressive.
Appropriate gestures and postures	Gestures and postures are inappropriate.	Gestures and postures are frequently inappropriate, and interrupt the communication.	Gestures and postures are sometimes inappropriate, and interrupt the communication.	Gestures and postures are moderately appropriate and show confidence.	Gestures and postures are appropriate and good, and show confidence.	Gestures and postures are very appropriate and show confidence.
Time management	Too short or too long (10 minutes)	Too short or too long (8 minutes)	Too short or too long (5 minutes)	About 2-3 minutes less or more	About 1 minute less or more	Within allocated time