

# SOFT SKILLS 1 (UHS 1021)

## COURSE INFORMATION

by

Mansor Bin Sulaiman  
CMLHS  
[mansor@ump.edu.my](mailto:mansor@ump.edu.my)

# INTRODUCTION

- Soft Skills 1 is a university compulsory course of 1 credit with one meeting per week. It emphasizes seven soft-skill elements that must be learnt by each student. This course provides insight on how to build and display such skills.

# SYNOPSIS

- This course is an introduction to the key soft skills required by the current university students. The soft-skill elements introduced include leadership, team work, communication, critical thinking and problem solving, lifelong learning, moral and professional ethics, as well as spiritual intelligence. Student-centered learning is used as the learning approach. This course will equip students with the soft skills needed following current employment trends.

# COURSE OUTCOME

COURSE OUTCOME	ASSESSMENT
1. Identify Soft Skills Element (KNOWLEDGE)	PROJECT
1. Analyze issues related to Soft Skills (KNOWLEDGE)	ASSIGNMENT TEST
1. Apply Soft Skills element in selected activities (TEAMWORK)	ASSIGNMENT PROJECT

# ASSESSMENT

- Project (Role Play): 30%
- Simulation (PBL): 40%
- Final test: 30%

# DESCRIPTION OF ASSESSMENT

- Project (Role Play): 30%
- This project is conducted to yield students' understanding of soft skills in depth as well as allow opportunities to practice elements of soft skills. Therefore, in order to fulfil the cause, students are assigned to prepare a role play of them acting out the soft-skill elements learnt in class.

# DESCRIPTION OF ASSESSMENT

- Simulation (PBL): 40%
- Simulation is a classroom activity that needs to be carried out following directions given by the lecturer. Several activities include problem solving, case studies, video analysis, etc. Scoring will be given to students based on participation in the activities as well as group performance. The simulation will be conducted 4 times throughout the running of the course, with each evaluation worth a total of 10 marks.

# DESCRIPTION OF ASSESSMENT

- Final test: 30%
- The final test comprises all topics covered in the study session.